



Walker Crane Group

Employers Enrolment Contract

Walker Crane Group LTD. is registered by the Private Training Institutions Regulatory Unit

SETC

Revision Date: 2025-08-12 | Institution ID#4231

TRAINING LOCATION:
30746 South Fraser Way,
Abbotsford, BC V2T 6L4BC

MAILING ADDRESS: PO BOX 16137 Abbotsford
RPO Sumas Mountain, BC, V3G 0C6
walkercranegroup@gmail.com 778-241-6032



Employer Enrollment Contract

Program Outline

- Self Erecting Tower Crane
- 10 Hours of crane theory in a classroom
- 10 hours of practical crane time
- 23 hours total including assessment
- One on one training from instructors.
- Jobsite knowledge and tips
- Crane Safe operations and daily inspections

Upon completion of this course the successful student will have reliably demonstrated the ability to:
Crane operators must be able to demonstrate the following listed competences (by crane type) to Attain Level A certification:

- Control of Self erect tower crane remote controls
- Crane smarts and Hand signals
- Crane Theory
- Crane Operating,
- Crane maintenance
- Crane Inspection

Homework Hours: Students can expect a total of 4 hours homework throughout the 5 days

Delivery Methods: In-class instruction both theory and practical crane training

Teaching Methods: We will use PowerPoint and the Crane Theory textbook during your theory classes. Once we start the practical training you and instructor will use the provided crane to perform the Practical Crane training. We also will be spending Class Time to learn all the safety components of Cranes

Method(s) of Student Evaluation: 10 hours of classroom time crane Theory, 10 Hours of crane time. You will be practicing hitting targets and gaining control of the crane. Also practicing setting up the crane. We also will be spending Class Time to learn all the safety components of Cranes

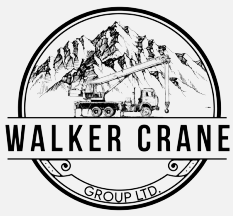
BC Crane Assessment: 10 Question Theory Test and 2x 15 min practical target tests.

Upon a successful pass the Assessor (Fulford Harbour) will issue the Crane License for BC Crane Safety.

This course is intended to be train you to pass the Level A Self Erect Tower Crane Assessment. You will receive the Level A license and will be able to start your career in operating Self Erect Tower cranes upon the completion of this course.

Employer Information

Last Name	
First Name	
Position Title:	
Company Name:	
Company Mailing Address:	
Company Physical Address: (if different)	
Contact Telephone Number	
Contact Email Address	



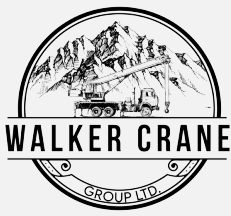
Student Information

Full Name:	
BC Crane Safety Number:	
Full Mailing Address	
Student Telephone Number	
Student Email Address	
Student Birth date: (dd/mm/yyyy)	

Full Name:	
BC Crane Safety Number:	
Full Mailing Address	
Student Telephone Number	
Student Email Address	
Student Birth date: (dd/mm/yyyy)	

Full Name:	
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Full Name:	
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Full Mailing Address	
Student Telephone Number	
Student Email Address	
Student Birth date: (dd/mm/yyyy)	



Admission Requirements

- Grade 10 maths with minimum grade of C+ or any equivalent level of math.
- All courses are held in English so students must have completed English 10 or equivalent.
- Completion of application form
- Payment of application fee
- Minimum age of 18 years of age

Required course materials and technological resources not provided by the institution:

- | | | |
|---------------------|---------------|---------------------------------|
| • Pencils and Pens. | • Rain Gear | • Safety Glasses/ Sun Glasses** |
| • Calculator. | • Safety Vest | • Safety Gloves |
| • Hardhat | | • Daily Lunch/Water |

Employer Responsibility Disclaimer

Employer Responsibility Disclaimer – Admission Requirements

It is the employer’s responsibility to ensure that any employee they are sponsoring or registering for training meets all stated admission requirements, including but not limited to:

Completion of Grade 10 Math with a minimum grade of C+ or equivalent;

Completion of English 10 or an equivalent level of English proficiency;

Minimum age of 18 years;

Submission of a complete application form;

Payment of the non-refundable application fee.

Walker Crane Group LTD. is not responsible for verifying prior education, language proficiency, or age of the applicant. If a participant does not meet the minimum requirements, they may be removed from the course or denied certification without refund.

By registering an employee for training, the employer confirms that all admission requirements have been met and accepts full responsibility for the accuracy of the information provided.

Signature of Employers Representative	Date Signed
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Program Information

Program Title	Self Erecting Tower Crane
Hours of Instruction during Contract Term	23 Hours
Program Duration in Weeks	5 Days
Contract Start Date (Today)	
Contract End Date (Course End Date)	
Program Delivery Method (select all that apply)	In-class
Language of Instruction:	ENGLISH

Program Outcome

Walker Crane Group LTD. only assists in the preparation for each student to perform the Assessment. Upon a successful pass the Assessor (Fulford Harbour) will issue the Crane License for BC Crane Safety.

Fulford Harbour The Regulator is looking for Proficiency in

1. Crane Inspection
2. Crane Theory
3. Crane Operating,
4. Crane maintenance
5. Crane Theory

This course is intended to be train you to pass the Level A Self Erect Tower Crane Assessment. You will receive the Level A license and will be able to start your career in operating Self Erect Tower cranes upon the completion of this course.

Credential Received Upon Completion: Level A Self Erect Tower Crane

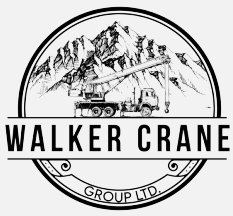


Program Costs

Total tuition payable during contract term	\$13,000
Application fee	\$--
Assessment fee-- Fulford BC Crane Assessment	Included
Administrative fee	\$--
Fees for textbooks WCG Crane Theory Textbook	Included
Employer Supplied Crane Discount This Discount is available to any group that supplies the crane	-\$5,000
TOTAL PROGRAM COSTS	\$8,000- \$13,000

Payment Terms

Method of payment	Cash	Cheque	Etransfer
Email to: walkercranegroup@gmail.com			
<ol style="list-style-type: none">1. Total payment due in 7 business days prior to Course Start Date2. Please include the Invoice number on your payment method.3. Please Send all cheques to PO BOX 16137 Abbotsford RPO Sumas Mountain, BC , V3G 0C6			



Statement of Student Rights

Walker Crane Group is certified with the Private Training Institutions Regulatory Unit (PTIRU) of the British Columbia Ministry of Post-Secondary Education and Future Skills.

Before you enrol at a certified private training institution, you should be aware of your rights and responsibilities.

You have the right to be treated fairly and respectfully by the institution.

You have the right to a student enrolment contract that includes the following information:

- amount of tuition and any additional fee for your program
- refund policy
- if your program includes a work experience, the requirements to participate in the work experience and the geographic area where it will be provided
- whether the program was approved by PTIRU or does not require approval.

Make sure you read the contract before signing. The institution must provide you with a signed copy.

You have the right to access the institution's **dispute resolution process** and to be **protected against retaliation** for making a complaint.

You have the right to make a **claim** to PTIRU for a tuition refund if:

- your institution ceased to hold a certificate before you completed an approved program
- you were misled about a significant aspect of your approved program.

You must file the claim within one year of completing, being dismissed or withdrawing from your program.

For more information about PTIRU and how to be an informed student, go to: <http://www.privatetraininginstitutions.gov.bc.ca/students/be-an-informed-student>.



EMPLOYER ENROLMENT CONTRACT

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Refund Policy

Before program start date, institution receives a notice of full course cancellation:

<ul style="list-style-type: none"> No later than 3 days after employer representative signed the enrolment contract, and or no more than 14 days before the program start date. 	<p>100% of tuition and all related fees, other than application fee. Related fees include: administrative fees, application fees, assessment fees, and fees charged for textbooks or other course materials.</p>
<ul style="list-style-type: none"> More than seven days after student signed the enrolment contract, and Before the program start date. 	<p>Institution may retain up to 20% of tuition, to a maximum of \$3,885 paid or payable under a contract.</p>

Before the Program starts, institution receives notice of a full course reschedule.

<ul style="list-style-type: none"> If less than 48 hours notice is given for full course reschedule 	<p>Institution may retain up to 15% of tuition paid or payable under a contract.</p>
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Our minimum class is 1 persons

<ul style="list-style-type: none"> Any person that does not attend the first 3 days of the course; 	<p>Institution may retain up to 50% of tuition, to a maximum of \$10,000 paid or payable under a contract.</p>
<ul style="list-style-type: none"> Any person that does not attend the first 4 days of the course; 	<p>Institution may retain up to 100% of tuition paid or payable under a contract.</p>
<ul style="list-style-type: none"> Any person to miss the course can be switched out for another person employed by the same employer up to 12 hours before the course starts 	<p>No refund due</p>
<ul style="list-style-type: none"> Any other circumstances will be treated on a case by case basis 	<p>No refund due</p>

All refunds are based of the tuition of \$13,000 per person



EMPLOYER ENROLMENT CONTRACT

Information Regarding Fulford Certification

The Certificate given is a Provincially regulated certificate that has an endorsement from Worksafe BC and BC Crane Safety. Fulford Harbour Certification is the Issuer of the certification on behalf of the previously listed parties. Walker Crane Group Only provides training to pass the Fulford Harbour Certifications Tests.

Two examples of governing regulations that you must adhere to are as follows;

14.34 Operator qualifications

14.34.1 Operator certification

Workers Compensation Act Division 4— General Duties of Employers, Workers and Others

21 (1) Every employer must

(e) provide to the employer's workers the information, instruction, training and supervision necessary to ensure the health and safety of those workers in carrying out their work and to ensure the health and safety of other workers at the workplace,

Liabilities and Disclaimer for Crane Training

Disclaimer for Crane Training

By enrolling in or facilitating this training, you acknowledge and accept the terms of this disclaimer.

The training provided by Walker Crane Group LTD. is designed to deliver general knowledge and best practices related to safe rigging operations. While this training aims to enhance the skills and understanding of participants, it does not certify any individual as competent or qualified under provincial, federal, or site-specific regulations.

It is the responsibility of the employer to:

- Ensure workers are adequately supervised and deemed competent for the tasks assigned;
- Verify that all rigging operations are conducted in accordance with applicable laws, regulations, and company policies;
- Confirm that trainees apply the training correctly and safely in their specific work environment.
- Walker Crane Group LTD, its instructors, and affiliates are not liable for any injuries, damages, or losses resulting from improper use of rigging equipment or failure to follow safety procedures after the training.

Walker Crane Group LTD. is in no way responsible for operators' action before or after training services are provided. We cannot fully test the operator's knowledge and skill in the full scope of their day-to-day operations.

Employer Signature

Date Signed



STUDENT ENROLMENT CONTRACT

SETC

Private Training Institutions Branch

☎ (604) 569-0033 | ☎ 1-800-661-7441 | ☎ (778) 945-0606

✉ PTI@gov.bc.ca | 🌐 www.privatetraininginstitutions.gov.bc.ca

This institution is certified by the Private Training Institutions Regulatory Unit (PTIRU) of the British Columbia Ministry of Post-Secondary Education and Future Skills. Certified institutions must comply with regulatory requirements relating to, among other things, student enrolment contracts, tuition refunds and instructor qualifications. For more information about PTIRU, go to www.privatetraininginstitutions.gov.bc.ca.

Please be advised that under section 61 of the Private Training Act, the Registrar is authorized to collect, use and disclose personal information in accordance with the Registrar’s regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes.

Student Declaration

I consent to the Institution sharing my personal information with the Ministry of Advanced Education and Skills Training for research purposes and statistical analysis under the authority of sections 6(2)(a) and 10(1)(a) of the Personal Information Protection Act (PIPA).

I consent to the sharing, in accordance with Provincial privacy legislation, of my enrolment and reporting information between Walker Crane Group LTD. and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

Should you have any questions about the collection, disclosure and use of personal information you may contact: Director, Policy and Institution Certification, Private Training Institutions Branch, Governance, Legislation and Corporate Planning Division, Ministry of Advanced Education and Skills Training, 203 - 1155 W. Pender St, Vancouver, BC V6E 2P4 or by telephone at (604 569-0019).

Student Signature	Date Signed
Signature of Parent or Legal Guardian	Date Signed

Institution Signature

Signature of Institution Representative	Date Signed
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